

WAYNE STATE UNIVERSITY

Graduate Application Materials

Department of

Art

and

Art **History**

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Dear Prospective Student,

Thank you for your interest in the Graduate Program of the Department of Art and Art History at Wayne State University!

This packet of information will acquaint you with the various aspects of our graduate offerings and provides you with the necessary application forms. In this packet you should find the following materials

- Wayne State University Graduate Admission Application form
- Department of Art and Art History Application for Graduate Admission form
- Graduate Teaching Assistantship Application (GTA) form
- Slide Portfolio List form
- Letter of Recommendation form for Graduate Admission Application (3 copies)
- Letter of Recommendation form for Graduate Teaching Assistantship (GTA) Application (3 copies)
- Department of Art and Art History Graduate Handbook
- Reprint of the WSU Graduate Bulletin for Art and Art History, listing faculty, degree programs & courses
- Current Tuition and Fees chart
- Campus Map and Directions to Campus

It is very important for you to note that your application has two separate and distinct parts. And these two parts are to be returned to different offices; the respective addresses are on the forms.

- Part 1 - the WSU application form
- Part 2 - the Department of Art and Art History application form

Each applicant must submit the following with his/her Department portion of the application.

- a letter of intent
- a curriculum vitae (CV)
- 3 letters of recommendation

If you are applying for admission in the Fine Arts or Design areas, you must also submit the following with the Department portion of your application.

- a slide portfolio (or CD) of your work
- an accompanying slide portfolio list explaining and describing the work

If you are applying for a Graduate Teaching Assistantship (GTA), please include that application with your Department admission form. Your slide portfolio for admission will also be used for your GTA application. Please note that the letters of recommendation required for the GTA application are different than those required for admission. The GTA letters of recommendation may be sent with your admission application or sent separately to the Department. GTA application also require the following additional materials.

- a written statement summarizing your purpose and goals in receiving a GTA
- 3 letters of recommendation for a GTA

The letters of recommendation may be sent separately by the recommenders to the Department.

The deadline for submission of your application depends on when you want to begin your studies. The deadlines are as follows. These deadlines supercede the general University deadlines for admissions.

- Fall term February 1st (also deadline for GTA application)
- Winter term October 1st
- Spring/Summer February 1st

Your application cannot be processed until you have submitted all forms and materials to both the department and the University.

WSU operates on a 16-week semester system; Fall term begins in early september, Winter term begins in early january, and Spring/Summer term begins in early May. You can find the exact starting date for each term on the University webstie at www.wayne.edu.

Should you have questions about the information you have received or have problems with the application process, please contact Marie Persha, in the Department office. Should you have questions about the graduate program in general, please contact the Department's Graduate Officer.

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