



## PAPER SUBMISSION FORM

DETROIT: 2012 Conference

After completing the form, save and email as an attachment (or mail by post) to the session chair listed in the session description in the CALL FOR PAPERS.

DEADLINE: April 10, 2012

If you have questions, please contact the Conference Coordinator at [MACAA2012@wayne.edu](mailto:MACAA2012@wayne.edu)

Session Chair(s):

Your Name:

Paper Title:

Institutional  
Affiliation(s):

Address:

City/State/Zip:

Email(s):

Work Phone:

Cell/Home:

FAX:

200-word (maximum) abstract describing the proposed paper. Abstracts over 200 words will be cut, not edited:

## SUBMISSION GUIDELINES

1. All presenters must be members of MACAA and pay the conference registration fee. Become a member of the MACAA at <http://www.macaart.org>.
2. Session rooms will be provided with one digital projector and one projection screen.
  - a. Laptops will not be provided, nor will USB cables.
  - b. Any additional audio/visual equipment must be requested by SEPTEMBER 1, 2012, to your session chair. Some additional media requests may not be fulfilled due to budgetary concerns.
  - c. If you are a Macintosh user, you must provide the proper VGA adapter for a digital projector.
3. The abstract you have provided above will be published online in the conference proceedings.
4. Attach a copy of your CV along with this submission.
5. Assignment of session days and times are determined by random selection. There are many factors that determine the final schedule and in order to remain fair to everyone it will not be possible to meet your individual needs. Appeals can be made with the conference director but the director's decisions on scheduling are the final word.
6. You will be notified no later than April 17, 2012, of the status of your proposal. The tentative conference schedule will be announced shortly after the first of July 2012.
7. **If you are submitting a proposal or proposals\* to other session chairs, include the name(s) and emails of the chair(s) here:**

**\*Conference policy states that you may present but one paper and chair one session at this conference. If your paper has been accepted in more than one session, session chairs reserve the right to decide to what session your paper belongs.**

**Submission of this form indicates your understanding of the above Conference Policies.**

---